

**DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**

**DIRECTOR'S OFFICE**

**PSYCHOLOGY - GENERAL RULES**

(By authority conferred on the director of the department of licensing and regulatory affairs by sections 16145 and 18201 of 1978 PA 368, MCL 333.16145 and 333.18201 and Executive Reorganization Order Nos. 1996-1, 1996-2, 2003-1 and 2011-4, MCL 330.3101, 445.2001, 445.2011, and 445.2030)

**R 338.2501 Rescinded.**

History: 1979 AC; 2005 AACS; 2015 AACS.

**R 338.2502 Rescinded.**

History: 1979 AC; 2015 AACS.

**R 338.2503 Rescinded.**

History: 1979 AC; 2001 AACS; 2003 AACS; 2007 AACS.

**R 338.2504 Rescinded.**

History: 1979 AC; 1992 AACS; 2003 AACS; 2015 AACS.

**R 338.2505 Rescinded.**

History: 1979 AC; 2003 AACS; 2007 AACS; 2015 AACS.

**R 338.2505a Rescinded.**

History: 2007 AACS; 2015 AACS.

**R 338.2506 Rescinded.**

History: 1979 AC; 1982 AACS; 2003 AACS; 2005 AACS; 2007 AACS; 2013 AACS; 2015 AACS.

**R 338.2507 Rescinded.**

History: 1979 AC; 1982 AACS; 2003 AACS; 2005 AACS; 2007 AACS; 2015 AACS.

**R 338.2507a Rescinded.**

History: 1982 AACS; 2003 AACS; 2005 AACS; 2015 AACS.

**R 338.2508 Rescinded.**

History: 1979 AC; 2003 AACS.

**R 338.2509 Rescinded.**

History: 1979 AC; 2003 AACS.

**R 338.2510 Rescinded.**

History: 1979 AC; 1982 AACS; 2003 AACS; 2005 AACS; 2015 AACS.

**R 338.2510a Rescinded.**

History: 2005 AACS; 2007 AACS; 2015 AACS.

**R 338.2511 Rescinded.**

History: 1979 AC; 1982 AACS; 2003 AACS; 2007 AACS; 2009 AACS; 2015 AACS.

**R 338.2511a Rescinded.**

History: 2001 AACS; 2015 AACS.

**R 338.2512 Rescinded.**

History: 1980 AACS; 1996 AACS.

**R 338.2513 Rescinded.**

History: 1982 AACS; 2015 AACS.

**R 338.2514 Rescinded.**

History: 1982 AACS; 2003 AACS; 2007 AACS; 2015 AACS.

**R 338.2515 Rescinded.**

History: 2007 AACS; 2015 AACS.

**R 338.2516 Rescinded.**

History: 2007 AACS; 2015 AACS.

**PART 1. GENERAL PROVISIONS**

**R 338.2521 Definitions.**

Rule 21. (1) As used in these rules:

(a) "Board" means the board of psychology created under section 18221 of the code, MCL 333.18221.

(b) "Code" means 1978 PA 368, MCL 333.1101 to 333.25211.

(c) "Organized health care setting" means an organized governmental entity, nonprofit organization, or a private agency, institution, or organization engaged in the delivery of health care services which provides an opportunity for professional interaction and collaboration with other disciplines, an opportunity to utilize a variety of theories, and an opportunity to work with a broad range of populations and techniques.

(2) The terms defined in the code have the same meanings when used in these rules.

History: 2015 AACS.

**R 338.2523 English language requirement.**

Rule 23. An applicant for a psychologist license or psychologist limited license whose educational program was taught in a language other than English shall meet the requirements of the code and these rules and shall demonstrate a working knowledge of the English language. To demonstrate a working knowledge of the English language, the

applicant shall establish that he or she has obtained a total score of not less than 80 on the test of English as a foreign language internet-based test (toefl ibt) administered by the educational testing service.

History: 2015 AACCS.

**R 338.2525 Training standards for identifying victims of human trafficking; requirements.**

Rule 25. (1) Pursuant to section 16148 of the code, MCL 333.16148, an individual seeking licensure or licensed shall complete training in identifying victims of human trafficking that meets the following standards:

(a) Training content shall cover all of the following:

(i) Understanding the types and venues of human trafficking in the United States.

(ii) Identifying victims of human trafficking in health care settings.

(iii) Identifying the warning signs of human trafficking in health care settings for adults and minors.

(iv) Resources for reporting the suspected victims of human trafficking.

(b) Acceptable providers or methods of training include any of the following:

(i) Training offered by a nationally recognized or state-recognized, health-related organization.

(ii) Training offered by, or in conjunction with, a state or federal agency.

(iii) Training obtained in an educational program that has been approved by the board for initial licensure, or by a college or university.

(iv) Reading an article related to the identification of victims of human trafficking that meets the requirements of subdivision (a) of this subrule and is published in a peer review journal, health care journal, or professional or scientific journal.

(c) Acceptable modalities of training may include any of the following:

(i) Teleconference or webinar.

(ii) Online presentation.

(iii) Live presentation.

(iv) Printed or electronic media.

(2) The department may select and audit a sample of individuals and request documentation of proof of completion of training. If audited by the department, an individual shall provide an acceptable proof of completion of training, including either of the following:

(a) Proof of completion certificate issued by the training provider that includes the date, provider name, name of training, and individual's name.

(b) A self-certification statement by an individual. The certification statement shall include the individual's name and either of the following:

(i) For training completed pursuant to subrule (1)(b)(i) to (iii) of this rule, the date, training provider name, and name of training.

(ii) For training completed pursuant to subrule (1)(b)(iv) of this rule, the title of article, author, publication name of peer review journal, health care journal, or professional or scientific journal, and date, volume, and issue of publication, as applicable.

(3) Pursuant to section 16148 of the code, MCL 333.16148, the requirements specified in subrule (1) of this rule apply for license or registration renewals beginning with the first renewal cycle after the promulgation of this rule and for initial licenses issued 5 or more years after the promulgation of this rule.

History: 2017 AACCS.

**R 338.2527 Prohibited conduct.**

Rule 27. Prohibited conduct by any individual covered by these rules includes violations of the code and the following acts or omissions by any individual covered by these rules:

(a) Engaging in harassment or unfair discrimination based on age, gender, gender identity, race, ethnicity, culture, national origin, religion, sexual orientation, disability, or socio-economic status, or any basis proscribed by law.

(b) Soliciting or engaging in a sexual relationship with a current patient, a member of a current patient's immediate family, or a current supervisee or student.

(c) Soliciting or engaging in a sexual relationship with a former patient or a member of a former patient's immediate family for at least 2 years after the termination of treatment or longer if there is a reasonable risk of harm or exploitation to the former patient.

(d) Soliciting or engaging in a multiple relationship, other than a sexual relationship, with a current patient, former patient, or a member of a current or former patient's immediate family when there is a reasonable risk of harm or exploitation to the patient or former patient. As used in this rule, "multiple relationship" means a relationship in which a licensee is, or was, in a professional role with an individual and 1 of the following occurs at the same time:

(i) The licensee is in another role with the same individual.

(ii) The licensee is in a relationship with an individual closely associated with or related to the individual with whom the licensee has the professional relationship.

(iii) The licensee promises to enter into another relationship in the future with the individual or with an individual closely associated with or related to the individual.

(e) Taking on a professional role when personal, scientific, professional, legal, financial, or other relationships could impair the exercise of professional discretion or make the interests of a patient, supervisee, or student secondary to those of the licensee.

(f) Exploiting a current or former professional relationship to further the licensee's personal, religious, political, business, or financial interests, including inducing a patient, supervisee, or student to solicit business on behalf of the licensee.

(g) Willfully or negligently failing to arrange for the continuity of necessary therapeutic service.

History: 2015 AACCS.

**R 338.2529 Accreditation; standards; adoption by reference.**

Rule 29. (1) A higher education institution is considered approved by the board if it is accredited by the accrediting body of the region in which the institution is located and the

accrediting body meets either the recognition standards and criteria of the council for higher education accreditation (chea) or the recognition procedures and criteria of the U.S. department of education.

(2) The procedures and criteria for recognizing accrediting agencies of the U.S. department of education, effective July 1, 2000, as contained in Title 34, Part 602 of the Code of Federal Regulations, and the policies and procedures for recognition of accrediting organizations of chea, effective June 28, 2010, are adopted by reference in these rules. The chea recognition standards may be obtained at no cost from the council's website at <http://www.chea.org>. The federal recognition criteria may also be obtained at no cost from the website for the U.S. Department of Education, Office of Postsecondary Education at <http://www.ed.gov/about/offices/list/OPE/index.html>.

(3) The standards of the following postsecondary accrediting organizations are adopted by reference in these rules:

(a) The standards of the Middle States Association of Colleges and Schools, Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104, set forth in the document entitled "Characteristics of Excellence in Higher Education: Requirements of Affiliation and Standards for Accreditation," 2011 edition, which is available at no cost on the association's website at <http://www.msche.org>.

(b) The standards of the New England Association of Schools and Colleges, Inc., Commission on Institutions of Higher Education, 209 Burlington Road, Suite 201, Bedford, MA 07130, in the document entitled "Standards for Accreditation," effective July 1, 2011, which is available at no cost on the association's website at <http://cihe.neasc.org>.

(c) The standards of the North Central Association of Colleges and Schools, The Higher Learning Commission, 230 South LaSalle Street, Suite 7-500, Chicago, IL 60604, set forth in the document entitled "Criteria for Accreditation, Assumed Practices, Obligations of Affiliation," effective January 1, 2013, which is available at no cost on the association's website at <http://www.ncahlc.org/information-for-institutions/obtaining-accreditation.html>.

(d) The standards of the Northwest Commission on Colleges and Universities, 8060 165<sup>th</sup> Avenue NE, Suite 100, Redmond, WA 98052 set forth in the document entitled "Standards for Accreditation," revised 2010, which is available at no cost on the commission's website at <http://www.nwccu.org>.

(e) The standards of the Southern Association of Colleges and Schools, Commission on Colleges, 1866 Southern Lane, Decatur, GA 30033, set forth in the document entitled "Principles of Accreditation: Foundations for Quality Enhancement," 2012 edition, which is available at no cost on the association's website at <http://www.sacscoc.org/principles.asp>.

(f) The standards of the Western Association of Schools and Colleges, The Accrediting Commission for Senior Colleges and Universities, 985 Atlantic Avenue, Suite 100, Alameda, CA 94501, set forth in the document entitled "Handbook of Accreditation," July 2008, which is available at no cost on the association's website at [http://www.wascsenior.org/findit/files/forms/Handbook\\_of\\_Accreditation\\_2008\\_with\\_hyperlinks.pdf](http://www.wascsenior.org/findit/files/forms/Handbook_of_Accreditation_2008_with_hyperlinks.pdf).

(g) The standards of the Western Association of Schools and Colleges, Accrediting Commission for Community and Junior Colleges, 10 Commercial Blvd., Suite 204,

Novato, CA 94949, set forth in the document entitled "Accreditation Reference Handbook," July 2012 Edition, which is available at no cost on the commission's website at <http://www.accjc.org>.

(4) The board has determined that a provincially or territorially chartered Canadian university that is acceptable to the Canadian psychological association for the purpose of accrediting a doctoral educational program is substantially equivalent to an accredited educational institution that meets the standards adopted in subrule (2) of this rule. Any provincially or territorially chartered Canadian university that meets these requirements meets the qualifications for an approved educational program.

(5) Copies of the standards and criteria adopted by reference in subrules (1) and (2) of this rule are available for inspection and distribution at cost from the Board of Psychology, Bureau of Health Care Services, Department of Licensing and Regulatory Affairs, 611 West Ottawa, P.O. Box 30670, Lansing, MI 48909.

History: 2015 AACCS.

## PART 2. PSYCHOLOGISTS

### **R 338.2541 Program accreditation standards; psychologists; adoption of standards by reference; approved programs.**

Rule 41. (1) The following criteria and standards for doctoral level psychology programs are adopted by reference in these rules:

(a) The designation criteria of the national register of health service providers in psychology and the association of state and provincial psychology boards set forth in the publication entitled "Guidelines for Defining a Doctoral Degree in Psychology," which is available at no cost from the national register's website at [www.nationalregister.org](http://www.nationalregister.org), or from the association's website at [www.asppb.org](http://www.asppb.org).

(b) The accreditation guidelines and principles of the American psychological association (apa) as set forth in the publication entitled "Guidelines and Principles for Accreditation of Programs in Professional Psychology," which is available at no cost from the association's website at <http://www.apa.org/ed/accreditation/index.aspx>.

(c) The accreditation standards of the Canadian psychological association (cpa) as set forth in the publication entitled "Accreditation Standards and Procedures for Doctoral Programmes and Internships in Professional Psychology", Fifth revision, 2011, which is available at no cost from the association's website at <http://www.cpa.ca/education/accreditation/>.

(2) A doctoral program in psychology, or a closely related field, that has obtained the national register's and association of state and provincial psychology boards' designation or that is accredited by either the apa or the cpa is approved by the board.

(3) Copies of the standards and criteria adopted by reference in subrule (1) of this rule are available for inspection and distribution at cost from the Board of Psychology, Bureau of Health Care Services, Department of Licensing and Regulatory Affairs, 611 West Ottawa, P.O. Box 30670, Lansing, MI 48909.

(4) Under section 18223(1)(a) of the code, MCL 333.18223(1)(a), a doctoral program that is in the process of obtaining the national register's and association of state and provincial psychology boards' designation or becoming accredited by the apa or cpa before August 1, 2011, and obtains the designation or accreditation on or before August 31, 2020, is approved by the board.

History: 2015 AACCS.

**R 338.2543 Application for licensure; psychologist; requirements.**

Rule 43. Except as provided in R 338.2549, an applicant for a psychologist license under section 18223(1) of the code, MCL 333.18223(1), shall submit the required fee and a completed application on a form provided by the department. In addition to meeting the requirements of the code and these rules, an applicant shall meet all of the following requirements:

(a) Education: The applicant shall possess either a doctoral degree in psychology or a doctoral degree in a closely related field. Either degree shall meet both of the following requirements:

(i) The degree shall be from a regionally accredited college, university, or institution that meets the standards in R 338.2529(2).

(ii) The degree shall be from a designated or accredited educational program that meets the standards in R 338.2541(1)(a), (b), or (c).

(b) Training: The applicant shall have successfully completed an internship that was an integrated part of a doctoral degree that meets the requirements in subdivision (a)(i) and (a)(ii) of this rule, or an equivalent postdoctoral internship as determined by the board.

(c) Experience: The applicant shall have acquired postdoctoral experience in the practice of psychology which meets all of the following criteria:

(i) The experience constitutes not less than 2,000 clock hours completed in not more than 2 consecutive years.

(ii) The experience shall be accumulated at not less than 16 clock hours per week nor more than 40 clock hours per week.

(iii) In cases of hardship, the board may consider a request for an extension of the time period identified in paragraphs (i) and (ii) of this subdivision.

(iv) The applicant shall function as a psychologist using generally accepted applications of psychological knowledge and techniques acquired during the applicant's education and training.

(v) The experience is acquired in an organized health care setting, as defined in R 338.2521(1)(b), or other arrangement that the board determines is substantially equivalent based on the applicant's function and supervision.

(d) Licensure examination: The applicant shall have passed the licensure examination for psychologists approved by the board under R 338.2545(1).

History: 2015 AACCS.

**R 338.2545 Examination; psychologist; passing scores.**



Rule 45. (1) An applicant for a psychologist license shall pass the examination for professional practice in psychology that was developed by the association of state and provincial psychology boards (asppb). The passing score for the examination is the score recommended by the asppb for psychologists in independent practice.

(2) A limited licensed psychologist who took the examination required in subrule (1) of this rule and achieved a passing score at or above the score required for licensure as a psychologist meets the examination requirement in R 338.2543(d).

History: 2015 AACCS.

**R 338.2547 Psychologist examination; eligibility.**

Rule 47. Except as provided in R 338.2549, to establish eligibility for the psychologist licensure examination, an applicant shall comply with both of the following:

(a) Submit the required fee and a completed application on a form provided by the department.

(b) Have documentation provided directly to the department from an accredited educational institution verifying the applicant meets the educational requirements in R 338.2543(a).

History: 2015 AACCS.

**R 338.2549 Foreign graduate of non-accredited postsecondary institution; psychologist examination; eligibility.**

Rule 49. To establish eligibility for the psychologist licensure examination, an applicant who graduated from a foreign, non-accredited postsecondary institution shall comply with all of the following:

(a) Submit the required fee and a completed application on a form provided by the department.

(b) Possess either a doctoral degree in psychology or a doctoral degree in a closely related field from an educational program that is substantially equivalent to an accredited educational program that meets the standards in R 338.2541(1)(a), (b), or (c). In addition, the degree shall be from an educational institution that is substantially equivalent to an accredited educational institution that meets the standards in R 338.2529(2). Evidence of meeting these requirements shall include an evaluation of the applicant's non-accredited education by a credential evaluation agency that is a member of the national association of credential evaluation services.

(c) Demonstrate a working knowledge of the English language if the applicant's educational program was taught in a language other than English. To demonstrate a working knowledge of the English language, the applicant shall establish that he or she meets the requirements in R 338.2523.

History: 2015 AACCS.

**R 338.2551 Licensure by endorsement.**

Rule 51. (1) An applicant for a psychologist license by endorsement shall submit the required fee and a completed application on a form provided by the department. An applicant who satisfies the requirements of the code and this rule is presumed to meet the requirements of section 16186 of the code, MCL 333.16186.

(2) An applicant for a psychologist license by endorsement shall meet any of the following requirements:

(a) Have been first licensed in another state to engage in the independent practice of psychology for a minimum of 10 years before the date of filing the application for a Michigan license.

(b) Hold a current certificate of professional qualification in psychology issued by the association of state and provincial psychology boards.

(c) Hold a current health service provider credential issued by the national register of health service psychologists.

(3) An applicant's license shall be verified by the licensing agency of any state of the United States in which the applicant holds a current license or ever held a license as a psychologist. Verification includes, but is not limited to, showing proof that the applicant's license is in good standing and, if applicable, any disciplinary action taken or pending against the applicant.

History: 2015 AACCS.

**R 338.2553 Application for educational limited license; postdoctoral experience; requirements; supervision.**

Rule 53. (1) An individual shall obtain an educational limited license before engaging in the postdoctoral experience required under section 18223(1)(b) of the code, MCL 333.18223(1)(b), and R 338.2543(b).

(2) An applicant for an educational limited license, in addition to meeting the requirements of the code and these rules, shall comply with both of the following:

(a) Submit the required fee and a completed application on a form provided by the department

(b) Have documentation provided directly to the department from an educational program verifying the applicant meets the educational requirements in R 338.2543(a).

(3) The postdoctoral experience shall comply with all of the following:

(a) The experience shall consist of not less than 2,000 clock hours completed under the supervision of a licensed psychologist during a period of not more than 2 consecutive years.

(b) The experience shall be accumulated at not less than 16 clock hours per week nor more than 40 clock hours per week.

(c) In cases of hardship, the board may consider a request for an extension of the time period identified in subdivisions (a) and (b) of this subrule.

(d) The supervisee shall meet individually and in person with his or her supervisor weekly for a minimum of 4 hours a month, during which all active work functions and records of the supervisee are reviewed.

(e) The supervisee shall function as a psychologist using generally accepted applications of psychological knowledge and techniques acquired during the supervisee's education and training.

(f) The experience shall be acquired in an organized health care setting, as defined in R 338.2521(1)(b), or other arrangement that the board determines to be substantially equivalent based on the supervisee's function and supervision.

(g) In cases of extreme hardship, a supervisee may request an alternative to the supervision arrangement specified in this subrule. The alternative supervision arrangement shall not be implemented before the board has approved it. In deciding whether to approve the proposed alternative supervision arrangement, the board shall consider the nature of the hardship and the reasonableness of the proposed alternative supervision arrangement.

(4) An educational limited license shall be issued for 1 year and shall not be renewed more than 5 times.

History: 2015 AACCS.

**R 338.2555 Relicensure; psychologist; educational limited license; requirements.**

Rule 55. (1) An applicant whose psychologist license has lapsed for less than 3 years preceding the date of application for relicensure may be relicensed under section 16201(3) of the code, MCL 333.16201(3), if the applicant meets both of the following requirements:

(a) Submits the required fee and a completed application on a form provided by the department.

(b) Submits proof to the department of accumulating not less than 30 hours of continuing education that meets the requirements of R 338.2581 and R 338.2583 during the 2 years immediately preceding the application for relicensure.

(2) An applicant whose psychologist license has lapsed for 3 years or more preceding the date of application for relicensure may be relicensed under section 16201(4) of the code, MCL 333.16201(4), if the applicant complies with subrule (1)(a) of this rule and either of the following requirements:

(a) Takes and passes the licensure examination in R 338.2545(1).

(b) Presents evidence to the department that he or she was licensed as a psychologist at the doctoral level in another state at any time during the 3-year period immediately preceding the application for relicensure.

(3) An applicant whose educational limited license has lapsed may be relicensed under section 16201(3) or (4) of the code, MCL 333.16201(3) or (4), if the applicant complies with subrule (1)(a) of this rule.

(4) An applicant shall have his or her license verified by the licensing agency of any state of the United States in which the applicant holds or has ever held a license, as a psychologist. If applicable, verification shall include the record of any disciplinary action taken or pending against the applicant.

History: 2015 AACCS.

### PART 3. LIMITED LICENSED PSYCHOLOGISTS

#### **R 338.2561 Application for licensure; limited licensed psychologist; requirements.**

Rule 61. (1) Except as provided in R 338.2567, an applicant for a limited license under section 18223(2) of the code, MCL 333.18223(2), shall submit the required fee and a completed application on a form provided by the department. In addition to meeting the requirements of the code and these rules, the applicant shall meet all of the following requirements:

(a) Education: The applicant for a limited license shall have earned a master's degree in psychology from an accredited educational institution that meets the standards in R 338.2529(2). The degree required under this subdivision shall satisfy all of the following requirements:

(i) The degree shall be an integrated, organized sequence of study that includes at least 1 course in assessment, 1 course in treatment, and 1 course in scientific and professional ethics and standards. Effective June 30, 2009, the 1 course in scientific and professional ethics and standards shall be at least 3 semester hours or 15 hours of classroom instruction per semester hour. If an applicant graduated prior to June 30, 2009, and his or her master's degree included a graduate course in scientific and professional ethics of at least 1 credit hour, the applicant shall be considered to have complied with this paragraph.

(ii) Seventy-five percent of the hours of the required course work shall be primarily psychological in content. The thesis and practicum are excluded from what is considered course work. The board may require the applicant to provide such material as it deems necessary to demonstrate the psychological content of a course. To be deemed psychological in content, a course shall satisfy at least 1 of the following criteria:

(A) Course work: The subject of the material taught is psychological.

(B) Psychology department: The course is taught in a psychology department.

(b) Training: The applicant shall have completed a practicum that meets all of the following requirements:

(i) The practicum shall be an integrated part of the master's degree program in any setting approved by the degree granting program. A post-degree practicum may be approved by the board if the practicum is through an accredited institution that meets the standards adopted in R 338.2529(2) and was completed for academic graduate credit.

(ii) The practicum shall require not less than 500 clock hours of psychological work.

(iii) The applicant shall be supervised by a psychologist who is licensed in this state, eligible for licensure in this state, or licensed or certified at the independent practice level in the state where the practicum takes place.

(iv) The applicant shall meet in person with his or her supervisor for a minimum of 8 hours a month during the practicum.

(c) Experience: The applicant shall have acquired 1 year of post-master's degree experience in the practice of psychology that meets the requirements of R 338.2569(4).

(d) Examination: The applicant shall have passed the examination approved by the board under R 338.2563. An individual who was licensed under section 18223(2) of the

code, MCL 333.18223(2), prior to June 30, 2010, shall not be required to take the examination unless the individual's license has lapsed for 3 years or more.

(2) An applicant meets the requirements of subrule (1) of this rule if he or she was certified as a psychological examiner or eligible for certification as a psychological examiner under 1959 PA 257, MCL 338.1001 to 338.1019, on or before September 30, 1978.

(3) An applicant who meets the requirements of R 338.2567 meets the requirements of subrule (1)(a) and (b) of this rule.

History: 2015 AACCS.

**R 338.2563 Examination; limited licensed psychologist; approval and adoption; passing scores.**

Rule 63. The board approves and adopts for applicants for a limited license under MCL 333.18223(2) the examination for professional practice in psychology that was developed by the association of state and provincial psychology boards (asppb). The board adopts the passing score on the examination recommended by the asppb for supervised practice.

History: 2015 AACCS.

**R 338.2565 Limited licensed psychologist examination; eligibility.**

Rule 65. Except as provided in R 338.2567, to establish eligibility for the examination required under R 338.2563, an applicant for a limited license under section 18223(2) of the code, MCL 333.18223(2), shall submit the required fee and a completed application on a form provided by the department. In addition, the applicant shall comply with either of the following:

(a) Have documentation provided directly to the department from an educational institution verifying the applicant meets the education and training requirements for a limited license specified in R 338.2561(1)(a) and (b).

(b) Submit acceptable documentation to the department that verifies the applicant meets the requirements of R 338.2561(2).

History: 2015 AACCS.

**R 338.2567 Foreign graduate of non-accredited postsecondary institution; limited licensed psychologist examination; eligibility.**

Rule 67. To establish eligibility for the examination required under R 338.2563, an applicant who graduated from a foreign, non-accredited postsecondary institution shall comply with both of the following:

(a) Have documentation provided directly to the department from an educational institution verifying the applicant's possession of a master's degree that is substantially equivalent to the requirements in R 338.2561(1)(a) and (b). In addition, the applicant's

master's degree shall be from an educational institution that is substantially equivalent to an accredited educational institution that meets the standards in R 338.2531(2). Evidence of meeting these requirements shall include an evaluation of the applicant's non-accredited education by a credential evaluation agency that is a member of the national association of credential evaluation services.

(b) Demonstrate a working knowledge of the English language if the applicant's educational program was taught in a language other than English. To demonstrate a working knowledge of the English language, the applicant shall establish that he or she meets the requirements of R 338.2523.

History: 2015 AACCS.

**R 338.2569 Application for temporary limited license for post-master's degree experience; requirements; supervision**

Rule 69. (1) An individual shall obtain a temporary limited license before engaging in the post-master's degree experience required under R 338.2561(1)(c) and under section 18223(2) of the code, MCL 333.18223(2).

(2) An applicant for a temporary limited license, in addition to meeting the requirements of the code and these rules, shall comply with both of the following:

(a) Submit the required fee and a completed application on a form provided by the department.

(b) Have documentation provided directly to the department from an educational institution verifying the applicant meets the requirements in R 338.2561(1)(a) and (b) or R 338.2567.

(3) An applicant who is granted a temporary limited license to complete the post-master's degree experience may take the examination approved by the board under R 338.2563.

(4) The post-master's degree experience shall comply with all of the following.

(a) The experience shall consist of not less than 2,000 clock hours completed under the supervision of a psychologist who is licensed in this state, eligible for licensure in this state, or who is licensed or certified at the independent practice level in the state where the experience is obtained.

(b) The experience shall be accumulated at not less than 16 clock hours per week nor more than 40 clock hours per week.

(c) If a psychologist described in subdivision (a) of this subrule is unavailable, the applicant or supervisee may seek the approval of the board for supervision by a person who has been granted a master's degree in psychology and who has acquired not less than 3 years of post-master's degree experience in the practice of psychology, or another individual approved by the board. For the purposes of this rule, 3 years of post-master's degree experience means 6,000 clock hours of post-master's degree experience.

(d) The supervisee shall meet individually and in person with his or her supervisor weekly for a minimum of 4 hours a month, during which all active work functions and records of the supervisee are reviewed.

(e) The supervisee shall function as a psychologist using generally accepted applications of psychological knowledge and techniques acquired during the supervisee's education and training.

(f) The experience shall be acquired in an organized health care setting, as defined in R 338.2521(1)(b), or other arrangement that the board determines is substantially equivalent based on the supervisee's function and supervision.

(g) In cases of extreme hardship, a supervisee may request an alternative to the supervision arrangement specified in this subrule. The alternative supervision arrangement shall not be implemented before the board has approved it. In deciding whether or not to approve the alternative supervision agreement, the board shall consider the nature of the hardship and the reasonableness of the proposed alternative supervision agreement.

History: 2015 AACCS.

### **R 338.2571 Supervision requirements; reporting of supervision.**

Rule 71. An individual who is granted a limited license under section 18223(2) of the code, MCL 333.18223(2), and is required to be supervised by a licensed psychologist shall meet all of the following requirements:

(a) A licensee who has less than 10 years of experience as a limited licensed psychologist, excluding experience as a temporary limited licensed psychologist, shall meet individually and in person with his or her supervisor for a minimum of 2 hours a month.

(b) A licensee who has 10 or more years of experience as a limited licensed psychologist, excluding experience as a temporary limited licensed psychologist, shall meet individually and in person with his or her supervisor for a minimum of 1 hour a month.

(c) A licensee who seeks a variance from the supervision requirement described in subrule (1)(a) or subrule (1)(b) of this rule, as provided under section 18223(2) of the code, MCL 333.18223(2), shall submit a request for a variance to the board for consideration. Reasons for a possible variance include, but are not limited to: issues regarding physical disability, extended absence from practice, or geographical hardships. A variance shall not be implemented without the written permission of the board.

History: 2015 AACCS.

### **R 338.2573 Relicensure; limited licensed psychologist; requirements**

Rule 61. (1) An applicant whose limited license has lapsed for less than 3 years preceding the date of application for relicensure may be relicensed under section 16201(3) of the code, MCL 333.16201(3), if the applicant meets both of the following requirements:

(a) Submits the required fee and a completed application on a form provided by the department.

(b) Submits proof to the department of accumulating not less than 30 hours of continuing education that meets the requirements of R 338.2581 and R 338.2583 during the 2 years immediately preceding the application for relicensure.

(2) An applicant whose limited license has lapsed for 3 years or more preceding the date of application for relicensure may be relicensed under section 16201(4) of the code, MCL 333.16201(4), if the applicant meets the requirements of subrule (1)(a) of this rule and complies with either of the following:

(a) Takes and passes the examination approved by the board under R 338.2563.

(b) Presents evidence to the department that he or she was licensed as a psychologist in another state at any time during the 3-year period immediately preceding the application for relicensure.

(3) An applicant shall have his or her license verified by the licensing agency of any state of the United States in which the applicant holds or ever held a license as a psychologist. If applicable, verification shall include the record of any disciplinary action taken or pending against the applicant.

History: 2015 AACCS.

#### **PART 4. CONTINUING EDUCATION**

##### **R 338.2581 License renewals; psychologist; limited licensed psychologist; requirements; applicability.**

Rule 81. (1) This part applies to applications for renewal of a psychologist license and a psychologist limited license under sections 16201 and 18233(1) of the code, MCL 333.16201 and MCL 333.18233(1), that are filed for the renewal cycle beginning 1 year or more after the effective date of these rules.

(2) An applicant for license renewal who has been licensed for the 2-year period immediately preceding the application date for renewal shall accumulate not less than 30 hours of continuing education in activities approved by the board under these rules during the 2 years immediately preceding the application for renewal.

(3) Submission of an application for renewal shall constitute the applicant's certification of compliance with the requirements of this rule. The licensee shall retain documentation of meeting the requirements of this rule for a period of 3 years from the date of applying for license renewal. Failure to comply with this rule is a violation of section 16221(h) of the code, MCL 333.16221(h).

(4) The requirements of this rule do not apply to a licensee during his or her initial licensure cycle.

History: 2015 AACCS.

##### **R 338.2583 Acceptable continuing education; requirements; limitations.**



Rule 83. (1) The 30 hours of continuing education required pursuant to R 338.2581(2) for the renewal of a psychologist license and a psychologist limited license shall comply with the following, as applicable:

(a) No more than 12 hours of continuing education shall be earned during one 24-hour period.

(b) Credit for a continuing education program or activity that is identical or substantially identical to a program or activity for which the licensee has already earned credit during that renewal period shall not be granted.

(c) Pursuant to section 18233(2) of the code, MCL 333.18233(2), at least 2 hours of continuing education shall be earned in the area of pain and symptom management. Continuing education hours in pain and symptom management may include, but are not limited to: courses in behavior management, psychology of pain, pharmacology, behavior modification, stress management, clinical applications, and drug interventions as they relate to professional practice.

(d) At least 3 hours of continuing education shall be earned in the area of ethics.

(2) The board shall consider any of the following as acceptable continuing education:

### ACCEPTABLE CONTINUING EDUCATION ACTIVITIES

Activity and Proof of Completion	Number of continuing education hours granted/permitted for activity
<p>Attendance at or participation in a continuing education program or activity related to the practice of psychology, or any non-clinical subject relevant to psychological practice, education, administration, management, or science, which includes, but is not limited to: live, in person programs; interactive or monitored teleconference, audio-conference, or web-based programs; online programs; and journal articles or other self-study programs approved or offered by any of the following:</p> <ul style="list-style-type: none"> <li>• The American psychological association or a sponsor approved by the American psychological association.</li> <li>• The association of state and provincial psychology boards.</li> <li>• Another state or provincial board of psychology.</li> <li>• The Michigan certification board for addiction professionals.</li> <li>• The Canadian psychological association.</li> <li>• The American psychotherapy association.</li> </ul> <p>If audited, the licensee shall submit a copy of a letter or certificate of completion showing the licensee's name, number of continuing education hours earned, sponsor name or the name of the organization that approved the program or activity for continuing education credit, and the date on which the program was held or activity completed.</p>	<p>The number of continuing education hours for a specific program or activity shall be the number of hours approved by the sponsor or the approving organization for the specific program or activity. A maximum of 30 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Passing a postgraduate academic course related to the practice of psychology offered in a regionally accredited educational program.</p>	<p>Five hours of continuing education shall be granted for each academic credit hour passed. A maximum of 20 hours of continuing education may be earned for</p>

<p>If audited, the licensee shall submit an official transcript documenting successful completion of the course.</p>	<p>this activity in each renewal period.</p>
<p>Initial presentation of a continuing education program related to the practice of psychology provided to a state, regional, national, or international psychological organization.</p> <p>To receive credit, the presentation shall not be a part of the licensee’s regular job description and shall be approved or offered for continuing education credit by any of the following:</p> <ul style="list-style-type: none"> <li>• The American psychological association or a sponsor approved by the American psychological association.</li> <li>• The association of state and provincial psychology boards.</li> <li>• Another state or provincial board of psychology.</li> <li>• The Michigan certification board for addiction professionals.</li> <li>• The Canadian psychological association.</li> <li>• The American psychotherapy association.</li> </ul> <p>If audited, the licensee shall submit a copy of the presentation notice or advertisement showing the date of the presentation, the licensee’s name listed as a presenter, and the name of the organization that approved or offered the presentation for continuing education credit.</p>	<p>Two hours of continuing education shall be granted for each 50 to 60 minutes of presentation. No additional credit shall be granted for preparation of a presentation. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Initial presentation of a scientific exhibit, poster, scientific paper, or clinical demonstration to a psychological organization.</p> <p>To receive credit, the presentation shall not be part of the licensee’s regular job</p>	<p>Two hours of continuing education shall be granted for each 50 to 60 minutes of presentation. No additional credit shall be granted for preparation of the presentation. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.</p>

<p>description or performed in the normal course of the licensee's employment.</p> <p>If audited, the licensee shall submit a copy of the document presented with evidence of presentation or a letter from the program sponsor verifying the length and date of the presentation.</p>	
<p>Initial publication of an article related to the practice of psychology in a peer-reviewed journal.</p> <p>If audited, the licensee shall submit a copy of the publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>Five hours of continuing education shall be granted for serving as the primary author. Two hours of continuing education shall be granted for serving as the secondary author. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Initial publication of an article related to the practice of psychology in a non-peer reviewed journal, newsletter, or magazine.</p> <p>If audited, the licensee shall submit a copy of the publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>One hour of continuing education shall be granted for each article. A maximum of 3 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Initial publication of a chapter related to the practice of psychology in either of the following:</p> <ul style="list-style-type: none"> <li>• A professional or health care textbook.</li> <li>• A peer-reviewed textbook.</li> </ul> <p>If audited, the licensee shall submit a copy of the publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>Five hours of continuing education shall be granted for serving as the primary author. Two hours of continuing education shall be granted for serving as the secondary author. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Initial publication of a book related to the practice of psychology.</p> <p>If audited, the licensee shall submit proof of publication that identifies the licensee as the author or a publication acceptance letter.</p>	<p>A maximum of 20 hours of continuing education may be earned for this activity in each renewal period for all non-self-published books. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period for all self-published books.</p>

<p>Identifying, researching, and resolving an event or issue related to clinical or professional practice.</p> <p>If audited, the licensee shall submit a summary of activities involved in identifying, researching, and resolving the event or issue.</p>	<p>One hour of continuing education shall be granted for each 50 to 60 minutes spent identifying, researching, and resolving the issue or event. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Participating on a state or national committee, board, council, or association related to the field of psychology. A committee, board, council, or association is considered acceptable by the board if it enhances the participant's knowledge and understanding of the field of psychology.</p> <p>If audited, the licensee shall submit documentation verifying the licensee's participation in at least 50% of the regularly scheduled meetings of the committee, board, council, or association.</p>	<p>Five hours of continuing education shall be granted for each committee, board, council, or association. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Participating as a student in a postdoctoral clinical training program related to the practice of psychology provided through an accredited educational program for psychologists that meets the standards adopted by the board under R 338.2511.</p> <p>If audited, the licensee shall submit a letter from the program director verifying the licensee participated in the program.</p>	<p>Ten hours of continuing education shall be granted for participating in the program. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Participating as a surveyor in the accreditation, certification, or inspection of an educational, clinical or service delivery program for psychologists with any of the following organizations:</p> <ul style="list-style-type: none"> <li>• The commission on accreditation (coa).</li> <li>• The joint commission.</li> <li>• The commission on accreditation of rehabilitation facilities (carf) international.</li> </ul>	<p>Ten hours of continuing education shall be granted for participating as a surveyor. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>

<ul style="list-style-type: none"> <li>• The American psychological association.</li> </ul> <p>If audited, the licensee shall submit a letter from the accreditation, certification or inspection program verifying the licensee's participation and the location of the inspections or examinations.</p>	
<p>Participating on any of the following:</p> <ul style="list-style-type: none"> <li>• A peer review committee dealing with quality patient care as it relates to the practice of psychology.</li> <li>• A committee dealing with utilization review as it relates to the practice of psychology.</li> <li>• A health care organization committee dealing with patient care issues related to the practice of psychology.</li> </ul> <p>If audited, the licensee shall submit a letter from an organization official verifying the licensee's participation in at least 50% of the regularly scheduled meetings of the committee.</p>	<p>Ten hours of continuing education shall be granted for participating on a committee. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Serving as an instructor for the first time for any of the following:</p> <ul style="list-style-type: none"> <li>• Students, staff, or other licensees at a postdoctoral clinical training program related to the practice of psychology provided at an accredited educational program for psychologists that meets the standards adopted by the board under R 338.2511.</li> <li>• Students, interns, residents, or staff in an accredited educational or training program for psychologists that meets the standards adopted by the board under R 338.2511.</li> </ul> <p>If audited, the licensee shall submit a letter from the program director verifying the licensee's role, length of the lecture or</p>	<p>Two hours of continuing education shall be granted for each 50 to 60 minute lecture per subject. Additional credit for preparation of the lecture shall not be granted. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>

<p>lectures, and the date on which the lecture or lectures was held.</p>	
<p>Providing clinical supervision for master's, doctoral, or postdoctoral level students.</p> <p>To receive credit, this activity shall not be part of the licensee's regular job description.</p> <p>If audited, the licensee shall submit a letter from an authorized official at the agency employing the licensee verifying the licensee's role and the number of supervision hours the licensee provided.</p>	<p>One hour of continuing education shall be granted for each 50 to 60 minutes of supervision provided. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Participating in peer supervision or consultation with professional colleagues.</p> <p>If audited, the licensee shall submit an affidavit from the colleague that was involved in the peer supervision or consultation. The affidavit shall attest to the licensee's role and the number of hours the licensee spent participating in these activities.</p>	<p>One hour of continuing education shall be granted for each 50 to 60 minutes of participation. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Participating in case conferences, including multidisciplinary conferences, for training purposes.</p> <p>If audited, the licensee shall submit a letter from the administrative or clinical supervisor verifying the types of conferences and the number of hours the licensee spent participating in the conferences.</p>	<p>One hour of continuing education shall be granted for each 50 to 60 minutes of participation. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Providing individual supervision for a limited licensed psychologist beyond the hours of supervision required under R 338.2510a(1)(a) or (b). Supervision provided as part of a disciplinary sanction may be included under this activity.</p> <p>If audited, the licensee shall submit an</p>	<p>One hour of continuing education shall be granted for each 50 to 60 minutes of supervision provided beyond the hours of supervision required per month. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>

<p>affidavit from the limited licensed psychologist who received the supervision. The affidavit shall attest to the licensee's role as a supervisor and the number of hours the licensee spent providing supervision to the limited licensed psychologist.</p>	
<p>Receiving individual supervision from a licensed psychologist beyond the hours of supervision required under R 338.2510a(1)(a) or (b). Supervision received as part of a disciplinary sanction shall not be included under this activity.</p> <p>If audited, the licensee shall submit an affidavit from the licensed psychologist who provided the supervision. The affidavit shall attest to the licensee's role as a supervisee and the number of hours the licensee spent receiving supervision from the licensed psychologist.</p>	<p>One hour of continuing education shall be granted for each 50 to 60 minutes of supervision received beyond the hours of supervision required per month. A maximum of 10 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Participation in a panel discussion relevant to the practice of psychology in an approved continuing education program or an organized health care setting as defined in R 338.2501(1)(b).</p> <p>If audited, the licensee shall submit documentation from the organizer of the panel discussion verifying the topic of the panel discussion and the number of hours the licensee spent participating in the discussion.</p>	<p>One hour of continuing education shall be granted for each 50 to 60 minutes spent participating in the panel discussion. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.</p>
<p>Obtaining initial certification in a specialty area by 1 of the following:</p> <ul style="list-style-type: none"> <li>• The American board of professional psychology.</li> <li>• The Michigan certification board for addiction professionals.</li> </ul> <p>If audited, the licensee shall submit proof of certification.</p>	<p>Twenty hours of continuing education shall be granted for obtaining initial certification. A maximum of 20 hours of continuing education may be earned for this activity in each renewal period.</p>



<p>Participation in the development of a national examination for psychologists.</p> <p>If audited, the licensee shall submit documentation from the sponsor of the examination verifying the licensee's role and participation in the development of the examination.</p>	<p>Five hours of continuing education shall be granted for participation. A maximum of 5 hours of continuing education may be earned for this activity in each renewal period.</p>
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History: 2015 AACCS.